

Old Settlers Day Vendor Application

June 25th through June 29th, 2019

Name of Organization: _____

Note: Food Vendors must be a non-profit organization.

Contact Person: _____ Phone: _____

Contact Mailing Address: _____

Email Address: _____

Number of Frontage Feet Requested (\$10/lineal foot, 10 feet minimum) _____ FT

Electrical Hook-up (\$15 flat fee) YES _____ NO _____

(Note: Electrical hook-up is made by hard wiring to an electrical buss. No socket outlet is provided. Either provide your own FEMALE socket (see picture) or be prepared to have your extension cord cut.)

Booth Set-up is after 8:00 A.M. on Monday, June 24, 2019. This venue is open air; therefore, you must provide your own shelter. Tents must be secured by weights (sand bags, water barrels, etc., NO STAKES). Food vendors must meet fire requirements listed below.

Booth Teardown is to be completed by 2:00 A.M., Sunday, June 30, 2019 (meaning late Saturday night).

Your organization is responsible for booth security and liability insurance.

Every effort will be made to accommodate the location and size of space requested. The OSD Association reserves the right to limit allocations and requests for space. Early applications with payment take priority.

The requirement for permanently mounted, under hood, fire suppression equipment in the cooking area has been suspended for this year's event. However, cooking with electrical heating equipment still requires an approved fire resistant tarp cover, if tent or awning, or if trailered, fire resistant wall and ceiling surrounds. Open flame cooking in an enclosed area or undercover is prohibited. You are expected to have a minimum 10 lb abc, fully charged, fire extinguisher in close proximity to any cooking. (For clarification about the fire requirements, contact Columbia City Fire Chief Tom LaRue.)

Payment is expected with application. Make check payable to: **OLD SETTLERS DAY ASSOCIATION, INC.**

Send application and payment by Monday, June 10, 2019 to:

Marcia McNagny
PO Box 89
Columbia City, IN 46725

If you have questions, you may contact Marcia at 260-416-9571 or mam@whitleylaw.com.